



**NIGERIAN INSTITUTE FOR OCEANOGRAPHY AND MARINE RESEARCH
(NIOMR)
VICTORIA ISLAND, LAGOS**

**INVITATION TO TENDER FOR WORKS/SUPPLY AND EXPRESSION OF INTEREST
FOR CONSULTANCY SERVICES FOR 2018 CAPITAL PROJECTS**

1. INTRODUCTION

- 1.1 Nigerian Institute for Oceanography and Marine Research, Lagos a parastatal under the Federal Ministry of Agriculture and Rural Development.
- 1.2 Invites interested and reputable Contractors and Consultants with relevant experience and good track records of related projects and services to bid for the following 2018 works, supply and consultancy.

2. SCOPE

CATEGORY A: SUPPLY

- Lot 1: Procurement of Office Equipment and Stationaries (Lagos)
- Lot 2: Procurement of Scientific Equipment (Lagos)
- Lot 3: Procurement of Chemicals, Accessories and Glass Wares (Lagos).
- Lot 4: Supply and Distribution of Aquaculture Equipment (Iwajowa and Kajola LGAs, Oyo State).
- Lot 5: Supply and Distribution of Aquaculture Equipment (Iseyin and Itesiwaju LGAs, Oyo State).
- Lot 6: Supply and Distribution of Aquaculture Equipment (Saki East and Atisbo LGAs, Oyo State).
- Lot 7: Supply and Distribution of Aquaculture Equipment (Saki West LGAs, Oyo State)
- Lot 8: Supply and Distribution of Aquaculture Equipment (Orire and Olorunsogo LGAs, Oyo State)
- Lot 9: Supply and Distribution of Aquaculture Equipment (Orelope and Irepo LGAs Oyo State)
- Lot 10: Supply and Distribution of Aquaculture Equipment (Ogbomoso LGA,Oyo State)

CATEGORY B: WORK

- Lot 1: Rehabilitation of Fish Farm Infrastructure in Buguma Out-Station Phase II (River State)
- Lot 2: Construction of Second Phase of Aquaculture Centre, Iseyin (Oyo State)
- Lot 3: Construction of 4 Units Motorized Solar Bore Holes (Iseyin/ Itesiwaju/ Iwajowa/ Kajola LGAs, Oyo State).
- Lot 4: Construction of 3 Units Motorized Solar Bore Holes (Irepo/ Olorunsogo and Orelope LGAs, Oyo State)
- Lot 5: Construction of 3 Units Motorized Solar Bore Holes (Saki East/ Saki West/ Atisbo LGAs, Oyo State)
- Lot 6: Construction of 3 Units Motorized Solar Bore Holes (Ogbomoso North/ Ogbomoso South/ Orire LGAs, Oyo State).

CATEGORY C: CONSULTANCY

Lot 1: Consultancy on Value Chain Capacity Building on Aquaculture for Youth and Women (Iseyin and Itesiwaju LGAs, Oyo State)

Lot 2: Consultancy on Value Chain Capacity Building on Aquaculture for Youth and Women (Iwajowa and Kajola LGAs, Oyo State)

Lot 3: Consultancy on Value Chain Capacity Building on Aquaculture for Youth and Women (Saki East and Atisbo LGAs, Oyo State)

Lot 4: Consultancy on Value Chain Capacity Building on Aquaculture for Youth and Women (Saki West LGA, Oyo State).

Lot 5: Consultancy on Value Chain Capacity Building on Aquaculture for Youth and Women (Orire and Olorunsogo LGAs, Oyo State).

Lot 6: Consultancy on Value Chain Capacity Building on Aquaculture for Youth and Women (Orelepo and Irepo LGAs, Oyo State).

Lot 7: Consultancy on Value Chain Capacity Building on Aquaculture for Youth and Women (Ogbomoso North and Ogbomoso South LGAs, Oyo State).

Lot 8: Consultancy on Training and Empowerment of Youth in Fish Production (Ahoada, River State)

Lot 9: Consultancy on Value Chain Capacity Building on Aquaculture for Youth and Women (Kajuru LGA, Kaduna State)

Lot 10: Consultancy on Value Chain Capacity Building on Aquaculture for Youth and Women (Chikun LGA Zone A, Kaduna State)

Lot 11: Consultancy on Value Chain Capacity Building on Aquaculture for Youth and Women (Chikun LGA Zone B, Kaduna State)

Lot 12: Consultancy on Training and Empowerment of Youth and Women on Fish Feeds (Delta State Zone A)

Lot 13: Consultancy on Training and Empowerment of Youth and Women on Fish Feeds (Delta State Zone B)

3. ELIGIBILITY REQUIREMENTS

- a. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC2 and CAC7;
- b. Evidence of Company income Tax Clearance Certificate for the last three (3) years (2015, 2016 & 2017) valid till 31st of December, 2018;
- c. Evidence of current Pension Compliance Certificate valid till 31st December, 2018;
- d. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2018;
- e. Evidence of current Nigerian Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2018;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service providers by submission of interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP;
- g. Sworn affidavit disclosing whether or not any officer of the relevant committees of the Nigerian Institute for Oceanography and Marine Research or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- h. Company Audited Accounts for the last three (3) years (2015, 2016 & 2017);

- i. Evidence of financial capability to execute the project, including reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- j. Company profile with the curriculum vitae of key staff to be deployed for the project, including copies of their academic/professional qualifications (*COREN, QSRBN, ARCON CORBON, etc.*);
- k. Verifiable documented evidence of at least three(3) similar jobs executed in the last Five(5) years including Letters of Award , Valuation Certificates , Job Completion Certificates and Photographs of the projects;
- l. List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- m. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No) and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

4. COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) (for Supplies & Works) from the office of the Chief Procurement Officer of the NIOMR on evidence of payment of a non-refundable fee of ₦10, 000.00/Lot, paid into the Nigerian Institute for Oceanography and Marine Research's Remita account in any commercial bank.

5. SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to (Executive Director/CEO, Nigerian Institute for Oceanography and Marine Research) and clearly marked with (*the name of the project and the Lot number*). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at The Procurement Unit not later than 12 noon on Monday, 20th of August, 2018. Expression of Interest submission closes on **Monday, 23rd July, 2018** at 12noon

6. OPENING OF BID

A. Expression of Interest will be opened on **Monday, 23rd July, 2018** at 12noon in the Institute's Conference Room.

B. The technical bids will be opened immediately after the deadline for submission at 12noon on Monday, 20th of August, 2018 in the Institute's Conference Room in the presence of bidders or their representatives, while the financial bids will be kept unopened. Please ensure that you sign the Bid Submission Register in the office of Chief Procurement Officer as Nigerian Institute for Oceanography and Marine Research will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Chief Procurement Officer on e-mail oladipoea@niomr.gov.ng

7. GENERAL INFORMATION

- a. Bids must be in English Language and signed by an official authorized by the bidder;
- b. Bids submitted after the deadline for the submission would be returned un-opened.
- c. Bidders should not bid for more than two (2) Lots
- d. All costs will be borne by bidders.
- e. All pre-qualified bidders (for Supplies & Works) will be contacted at a later date for financial bid opening, while bids of un-successful bidders will be returned un-opened;
- f. All pre-qualified consultants will be contacted at a later date for collection of Request for Proposals
- g. NIOMR is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

Signed

**Chief Procurement Officer
Nigerian Institute for Oceanography and Marine Research**